

Basic Information

Reference Number
0000428119

Issuing Organization
[Town of Nederland](#)

Owner Organization
Town of Nederland

Solicitation Type
RFQ - Request for Qualifications (Formal)

Solicitation Number
RFQ 267 M935-007 / SA 24276

Title
CM Services for Nederland Sidewalk and Multimodal Safety Improvements Project

Source ID
PU.AG.USA.2315.C10820226

Details

Location
United States, Colorado, Boulder County

Delivery Point
45 West First Street
Nederland, Colorado
United States 80466

Purchase Type
One Time Only- Delivery Date:7/09/26

Piggyback Contract
No

Description
1. Introduction

The Town of Nederland (Town) is soliciting Statements of Qualifications (SOQs) from qualified engineering consulting firms to provide Construction Management and Construction Engineering (CM/CE) services for the Sidewalk and Multimodal Safety Improvements Project.

The project is a Colorado Department of Transportation (CDOT) Local Agency federal-aid project and shall be administered in accordance with all applicable CDOT, FHWA, and federal requirements.

This RFQ will be advertised on the Rocky Mountain E-Purchasing System / BidNet for a minimum solicitation period of three weeks.

All questions, addenda, and official procurement documents shall be issued through BidNet unless otherwise stated by written addendum.

2. Project Description

The project includes pedestrian, sidewalk, ADA accessibility, and multimodal safety improvements within the Town of Nederland. The work is anticipated to be delivered as a federally funded CDOT Local Agency construction project.

- Removal of asphalt pavement, curb, sidewalk, and other existing improvements.
- Concrete sidewalk construction and concrete curb ramp construction.
- Detectable warning surfaces and ADA-related pedestrian improvements.
- Aggregate base course, hot mix asphalt patching, signage, striping, and pavement markings.
- Solar-powered rectangular rapid flashing beacon (RRFB) improvements, as applicable to the construction contract.
- Traffic control, public information services, erosion control, construction surveying, and related appurtenances.

Estimated construction cost: approximately \$275,000 to \$350,000. Final value shall be based on the executed construction contract and approved contract modifications.

3. Procurement Method and Applicable Requirements

This procurement is for professional engineering and construction management services and shall be conducted using qualifications-based selection (QBS). The Town will evaluate SOQs, rank firms based on qualifications and demonstrated competence, and negotiate scope and fee with the highest-ranked firm.

- Brooks Act requirements for architectural and engineering services, as applicable.
- 23 CFR Part 172 consultant procurement requirements.
- 2 CFR Part 200 Uniform Guidance requirements.
- FHWA federal-aid requirements.
- CDOT Local Agency Manual requirements.
- CDOT consultant contracting, construction administration, and project documentation requirements.

Firms shall not submit cost, price, billing rate, fee, or other compensation information with the SOQ. Submittals containing cost information may be deemed nonresponsive.

4. Scope of Services

4.1 Preconstruction Services

- Review plans, specifications, estimates, contract documents, special provisions, and federal-aid requirements.
- Attend and document preconstruction conference and related coordination meetings.
- Coordinate with Town, CDOT Local Agency staff, contractor, utilities, and stakeholders.
- Review contractor baseline schedule, traffic control approach, public information approach, submittal register, and construction documentation procedures.

4.2 Construction Administration and Resident Engineering

- Provide resident engineering and construction administration services.
- Provide construction observation and inspection for compliance with contract documents, CDOT standards, and applicable federal requirements.
- Review, log, and process RFIs, submittals, shop drawings, materials certifications, and change documentation.

- Maintain project correspondence, meeting minutes, action item logs, issue logs, and decision records.
- Monitor contractor schedule, work progress, traffic control, public information obligations, and stakeholder coordination.

4.3 Quantity Measurement and Payment Documentation

- Measure and document contract quantities in accordance with the contract documents and CDOT requirements.
- Prepare daily inspection reports and quantity documentation.
- Review contractor pay applications and recommend payment to the Town.
- Maintain force account records, change order backup, and independent quantity calculations.

4.4 Materials, Testing, and Certifications

- Coordinate required materials testing and inspection.
- Review and maintain materials documentation, certifications, source documentation, and acceptance records.
- Support preparation and verification of CDOT materials documentation and final materials certification requirements.

4.5 Federal-Aid Compliance Support

- Support compliance with Davis-Bacon and certified payroll requirements.
- Support EEO, Title VI, DBE, OJT, Buy America, and other federal-aid compliance documentation.
- Review contractor-submitted compliance documentation and maintain required project records.
- Coordinate with CDOT civil rights, Local Agency, and project compliance staff as required.

4.6 Change Management, Claims Avoidance, and Closeout

- Evaluate change order requests, prepare independent cost estimates, and support negotiations.
- Maintain documentation necessary for claims avoidance and dispute resolution.
- Prepare punch list, final quantity documentation, final payment review, and closeout records.
- Compile final project documentation package for Town and CDOT review.
- Review as-built / record drawing information and support final acceptance.

5. Consultant Minimum Qualifications

The selected consultant shall demonstrate sufficient technical capability, staffing, and prior experience to administer a CDOT Local Agency federal-aid construction project.

5.1 Firm Experience

- Transportation construction management and construction engineering experience.
- CDOT Local Agency or comparable federal-aid construction administration experience.

- Pedestrian facility, ADA, sidewalk, curb ramp, traffic control, and roadway-related construction inspection experience.
- Demonstrated ability to maintain complete federal-aid construction records.

5.2 Key Personnel

- Project Manager: Colorado Professional Engineer preferred; experience managing CDOT or federal-aid construction engineering contracts.
- Resident Engineer / Construction Manager: experience administering public infrastructure construction contracts and coordinating inspection teams.
- Construction Inspector(s): experience inspecting transportation, sidewalk, ADA, traffic control, and related civil work.
- Materials / Documentation Specialist: experience with CDOT materials documentation and project closeout records preferred.

6. Federal-Aid and CDOT Local Agency Requirements

The selected consultant shall comply with all requirements applicable to federally funded CDOT Local Agency projects, including requirements imposed by the executed consultant agreement, CDOT concurrence, FHWA regulations, and the Town.

- Maintain complete project files suitable for audit.
- Use CDOT-required forms, documentation procedures, and reporting protocols as applicable.
- Coordinate with CDOT Region Local Agency staff regarding project documentation, change orders, labor compliance, materials, and closeout.
- Support compliance with project-specific special provisions and standard special provisions.
- Maintain separation of duties and avoid conflicts of interest between design, construction, inspection, contractor, and payment review functions where required.

7. DBE, Civil Rights, and Labor Compliance

The Town encourages participation by Disadvantaged Business Enterprise (DBE) firms. If a DBE goal or other civil rights requirement is established by CDOT for this professional services contract or for the construction phase, the selected consultant shall comply with the applicable requirements.

- Title VI nondiscrimination requirements.
- Equal Employment Opportunity requirements.
- DBE monitoring and documentation requirements, as applicable.
- Davis-Bacon certified payroll review support for the construction contract.
- Buy America / Build America, Buy America documentation support, as applicable.
- Debarment and suspension certification requirements.
- Lobbying restriction and certification requirements.

8. Insurance and Contract Requirements

The selected consultant shall enter into a professional services agreement with the Town, subject to CDOT concurrence where required. Insurance requirements shall be included in the final agreement and are anticipated to include, at minimum:

- Commercial general liability.

- Automobile liability.
- Workers compensation and employer liability.
- Professional liability / errors and omissions insurance.
- Additional insured endorsements as required by the Town and contract documents.

The Town may require CDOT review or concurrence before contract execution and before issuance of notice to proceed. No work shall begin until the agreement is fully executed and all required approvals are obtained.

9. SOQ Submittal Requirements

SOQs shall be clear, concise, and responsive to this RFQ. Unless modified by addendum, SOQs shall not exceed 20 pages, excluding front/back covers, divider tabs, resumes, required forms, and appendices specifically requested by the Town.

SOQ Section Required Content

Cover Letter Firm name, primary contact, address, phone, email, and authorized representative signature.

Firm Qualifications Relevant firm experience, CDOT Local Agency experience, federal-aid construction management experience, and available resources.

Project Understanding and Approach Understanding of the project, key risks, schedule constraints, documentation approach, federal-aid compliance approach, public coordination, and proposed management strategy.

Project Team Organization chart, roles, responsibilities, availability, and resumes for key personnel.

Relevant Project Experience At least three similar projects completed within the last five years, including client, construction value, funding source, services provided, and reference contact.

Quality Control and Documentation Approach Approach to inspection records, quantity documentation, materials tracking, payroll review support, change management, closeout, and audit readiness.

References At least three owner references for comparable work.

Required Forms and Certifications Required federal, CDOT, Town, and solicitation forms, as listed in the appendices or addenda.

10. Evaluation Criteria

SOQs will be evaluated using the following criteria. The Town may revise criteria by addendum before the SOQ due date.

Evaluation Criterion Points

Relevant federal-aid and CDOT Local Agency construction management experience 30

Qualifications, availability, and role clarity of proposed project team 25

Project understanding, technical approach, and risk management strategy 20

Construction documentation, materials, labor compliance, and closeout approach 15

References, past performance, and demonstrated ability to deliver similar work 10

Total 100

11. Selection Process

The Town anticipates the following selection process:

- Review SOQs for responsiveness.
- Evaluate and score responsive SOQs using the published criteria.
- Shortlist and interview firms, if determined necessary by the Town.
- Rank firms based on qualifications.
- Request a scope and fee proposal from the highest-ranked firm only.
- Negotiate a fair and reasonable fee.
- Obtain CDOT concurrence or approval where required.
- Execute the professional services agreement and issue notice to proceed.

If the Town cannot reach agreement with the highest-ranked firm, negotiations may be terminated and initiated with the next highest-ranked firm in accordance with applicable QBS procedures.

12. Anticipated Schedule

Milestone Anticipated Date

RFQ advertised on BidNet Wednesday, June 17, 2026

Questions due Tuesday, June 30, 2026 by EOD

Final addendum / responses posted Thursday, July 2, 2026

SOQs due 12:00pm, Friday, July 10, 2026

SOQ evaluation Week of July 13th

Interviews, if conducted Within one week after SOQ due

Notice of intent to select / highest-ranked firm identified End of week; July 13, 2026

Scope and fee negotiation Within two weeks of Notice of intent

CDOT concurrence / approval, if required By end of July 2026

Contract execution and notice to proceed Start of August 2026

13. Questions and Addenda

All questions shall be submitted in writing through BidNet or to the Town contact identified below, as directed in the BidNet posting. Oral responses are not binding. Only written addenda issued by the Town through BidNet shall modify this RFQ.

Town Contact Jonathan Cain

Email townadmin@nederlandco.org

Phone 303-258-3266

Question Deadline Tuesday, June 30, 2026 by EOD

14. Submittal Instructions

SOQs shall be submitted electronically through the Rocky Mountain E-Purchasing System / BidNet by the date and time stated in this RFQ and the BidNet posting. Late submissions will not be accepted. The Town is not responsible for delays, technical issues, or failed uploads experienced by proposers.

- Submit one electronic PDF copy of the SOQ through BidNet.
- Do not include cost or pricing information.
- Clearly label the submittal with the RFQ title, firm name, and due date.
- Acknowledge all addenda in the SOQ.

15. Reservation of Rights

The Town reserves the right to reject any or all SOQs, waive informalities, request clarifications, cancel or reissue this RFQ, modify the schedule by addendum, conduct interviews, negotiate contract terms, and select the firm deemed most qualified and in the best interest of the Town, subject to applicable federal-aid and CDOT Local Agency requirements.

Dates

Publication

06/17/2026 06:25 PM EDT

Question Acceptance Deadline

06/30/2026 02:00 PM EDT

Questions are submitted online

No

Closing Date
07/09/2026 02:00 PM EDT

Contact Information

Jonathan Cain

303-258-3266 ext. 1010

TownAdmin@Nederlandco.org

Britt DeMinck
3526178861
planner@nederlandco.org

Buyer Preferences, Guidelines & Requirements

General Requirements

- Certified Payroll
- Insurance Required
- Prevailing Wage Required

Bid Submission Process

Bid Submission Type
Physical Bid Submission

Additional Bidding Instructions
Please upload to Bidnet.